



**District of Columbia**  
**Department of Consumer and Regulatory Affairs**  
**Occupational and Professional Licensing Administration**  
**Board of Real Estate Appraisers**



**District of Columbia Board of Real Estate Appraisers**  
**January 20, 2016**  
**Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, January 20 2016, at 10:00 am at 1100 4th Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:20 am, and attendance was taken.

**Attendance**

Board Members Present: Todd Canterbury, Margot Wilson, Tamora Papas

Board Members Absent: Marguerite Allen

Staff: Patrice Richardson, Board Administrator; Avis Pearson, Board Administrator, Kathy Thomas, Educational Liaison; Kevin Cyrus, Education Coordinator; Asia Dumas, Investigator; Leon Lewis, Executive Director

Legal Counsel: Kia Winston, Assistant General Attorney

Public: None

**Agenda Item: Executive Session**

At approximately 10:22 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Comments from the Public**

None

**Agenda Item: Minutes, January 20, 2016**

Upon motion duly made by Ms. Wilson, and properly seconded by Mr. Canterbury, the Board voted unanimously to approve the minutes as read.

**Agenda Item: Application for Licensure Recommendations**

None

**Agenda Item: Review of Complaints:**

*In the matter Jon Deluzio:*

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to forward this complaint to investigation for possible violations.

*In the matter Laura Raposa vs Frank Petroff:*

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to dismiss the complaint, no USPAP violations.

Discussion: a letter of advice to the respondent.

*In the matter Travis R. Swanson vs Carolos Bueso:*

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to send the complaint to the review appraiser.

**Agenda Item: Education Report**

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to approve the education report attached hereto and made part of the January 20, 2016, minutes.

**Agenda Item: Budget**

None

**Agenda Item: Legal Counsel Report**

The legal counsel provided guidance on all legal matters.

**Agenda Item: Review of Calendar**

<b>2016 Board Meeting Schedule:</b>	
February 17, 2016	August - Recess
March 16, 2016	September 21, 2016
April 20, 2016	October 19, 2016
May 11, 2016	November 16, 2016
June 15, 2016	December 21, 2016
July 20, 2016	

**2016 Conference Schedule:**  
AARO Spring April 8-10, 2016, Phoenix, AZ  
Historic Preservation May 19, 2016  
AARO Fall Conference October 21-24, 2016,  
Washington, DC

**Agenda Item: Correspondence**

None

**Agenda Item: Old Business**

None

**Agenda Item: New Business**

None

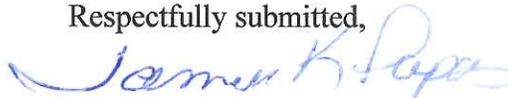
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, *February 17, 2016*  
1100 4th Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to adjourn. Meeting adjourned at 11:31 am.

Respectfully submitted,



Tamora K. Papas, Chair

2-24-16

Date

Recorder: Patrice Richardson