



**DISTRICT OF COLUMBIA**  
Department of Consumer of Regulatory Affairs  
Occupational and Professional Licensing Administration



**District of Columbia Board of Real Estate Appraisers**  
**January 21, 2015**  
**Minutes**

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, January 21, 2015 at 10:00 am at 1100 4<sup>th</sup> Street, S.W., Room 300, Washington, D.C. 20024.

The meeting was called to order by Leon Lewis, program liaison at 10:15 am in the absence of a chairperson, and attendance was taken.

**Attendance**

Present: Todd Canterbury, Tamora Papas, Marguerite Allen, Margot Wilson, Trinity Jennings.

Absent: None

Staff: Patrice Richardson, Board Administrator; George Battista, Investigator; Steve Parker, Investigator; Leon Lewis, Program Liaison; Kevin Cyrus, Education Liaison; Clifford Cooks, Program Manager.

Legal Counsel: KiaWinston, Assistant Attorney General

Public: No members of the public were present.

**Agenda Item: Vote**

Mr. Lewis indicated the board did not have a chair and the first order of business was to elect a chairperson. Mr. Lewis indicated that there are some members 'interested in the chair position. The nomination for candidates and the voting process began. The vote was by secret ballot; Mr. Lewis stated that Ms. Winston, Ms. Richardson and he would collect, count and return with the results.

Interested candidates provided a brief qualifications statement. Ms. Papas and Ms. Jennings nominated themselves. Upon motion duly made by Mrs. Allen and properly seconded by Ms. Jennings, the Board unanimously voted to close the nominations on the said of two nominees. Ms. Papas won the majority vote for chair. Ms. Papas accepted and began her position as chair for the remainder of the meeting.



**DISTRICT OF COLUMBIA**  
Department of Consumer of Regulatory Affairs  
Occupational and Professional Licensing Administration



**Agenda Item: Comments from the Public**

None.

**Agenda Item: Minutes**

Upon motion duly made by Ms. Jennings, and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated December 17, 2014, minutes as written.

At approximately 11:00 am, the following motion was made: Upon motion duly made by Ms. Jennings and properly seconded by Mr. Canterbury, the Board voted unanimously to go into executive session (close to the public) to discuss complaints/legal matters, applications and legal counsel report.

**Agenda Item: Application for Licensure Recommendations**

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury the Board voted unanimously to approve the application (per their license status and type) of Richard Holis Hayes (Certified General Appraiser - exam). The board unanimously voted to send Kurt Rehak reinstatement application to the general counsel for Notice of Intent to Deny.

**Agenda Item: Complaints:**

In the matter of Deb Pribnow, Rels Valuation vs. Ron Keyes

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to dismiss upon verification of refund.

In the matter of Melissa Austin vs. Lester L. Oates

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to refer to contract review appraiser.

In the matter of Deb Pribnow vs. Catherine H. Moore

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Allen, the Board unanimously voted that there was no violation.

Note: Ms. Jennings left during the executive session; however the board does have a quorum.



**Agenda Item: Education Items**

A La Mode, Inc. course provider recommended for approval to provide pre-licensing and continuing education credits for appraisers.

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Wilson, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the January 21, 2015 minutes.

**Agenda Item: Budget**

No budget to report. No vote was taken on the budget report.

**Agenda Item: Legal Counsel Report**

None

**Agenda Item: Review of Calendar**

Next Scheduled Regular Meeting:

- February 18, 2015
- March 18, 2015
- April 15, 2015
- May 20, 2015
- June 17, 2015
- July 15, 2015
- August - Recess
- September 16, 2015
- October 21, 2015
- November 18, 2015
- December 16, 2015

Upcoming 2015 AARO Conferences:

- Spring 2015 – May 1st -3rd Nashville Downtown Hilton (Vote – Attendees)
- Fall 2015 October 17th – 20th Westin Washington DC Center

**Agenda Item: New Business**

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Allen, the Board unanimously voted to co-sponsor the Historic Preservation Seminar (35 attendees at \$50.00 per person).



DISTRICT OF COLUMBIA  
Department of Consumer of Regulatory Affairs  
Occupational and Professional Licensing Administration



Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury, the Board unanimously voted to for Ms. Papas to attend the AARO Spring Conference scheduled for May 1<sup>st</sup> – 3<sup>rd</sup> at the Nashville Downtown Hilton.

Upon motion duly made by Ms. Wilson and properly seconded by Ms. Allen, the Board unanimously voted to for two investigators Steve Parker and George Battista to attend the Investigator Level I USPAP training on March 9 – 11, 2015.

**Agenda Item: Old Business**

None

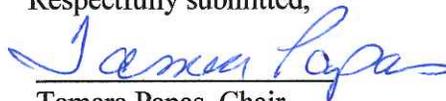
**Agenda Item: Next Meeting**

Next Scheduled Regular Meeting, February 18, 2105  
1100 4<sup>th</sup> Street, SW, Room 300B, Washington, DC 20024

**Agenda Item: Adjournment**

Upon motion duly made by Ms. Wilson and properly seconded by Mr. Canterbury the Board unanimously voted to adjourn. Meeting adjourned at 11:45 am.

Respectfully submitted,

  
\_\_\_\_\_  
Tamara Papas, Chair

2-25-15  
Date

Recorder: Patrice Richardson  
Attachments