



District of Columbia
Department of Consumer and Regulatory Affairs
Occupational and Professional Licensing Administration
Board of Real Estate Appraisers



District of Columbia Board of Real Estate Appraisers
February 25, 2015
Minutes

The District of Columbia Board of Real Estate Appraisers held its regularly scheduled meeting on Wednesday, February 25, 2015 at 10:00 am at 1100 4th Street, S.W., Room 380, Washington, D.C. 20024.

The meeting was called to order by Tamora Papas, Chair, at 10:39 am. This meeting was rescheduled from the February 18, 2015, meeting.

Attendance

Board Members Present: Todd Canterbury, Marguerite Allen, Tamora Papas

Board Members Absent: Trinity Jennings, Margot Wilson

Staff: Patrice Richardson, Board Administrator; George Batista, Investigator; Leon Lewis, Program Liaison;

Legal Counsel: Kia Winston, Assistant Attorney General

Public: No members of the public were present.

Agenda Item: Comments from the Public

None.

Agenda Item: Minutes

Upon motion duly made by Mr. Canterbury, and properly seconded by Mrs. Allen, the Board voted unanimously to approve the draft minutes dated January 21, 2015, as written.

At approximately 11:36 am, the following motion was made: Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Allen, the Board voted unanimously to go into executive session (closed to the public) to discuss complaints/legal matters, applications and legal counsel report.

Agenda Item: Application for Licensure Recommendations

The Board did not have any applications to review for licensure.

Agenda Item: Review of Complaints:

In the matter of Shu Lan Ma vs. Ron Keyes

Upon motion duly made by Mr. Canterbury and properly seconded by Ms. Papas, the Board voted to dismiss and close complaint against Mr. Keyes. There was a division of the vote:

For: Ms. Papas, Mr. Canterbury

Against: Mrs. Allen

Upon motion duly by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to issue Kenneth Jenkins, the 2nd appraiser, a letter informal admonition.

In the matter of Keith Crawford vs. Steven Mueller

The Board requested the review appraiser to amend his original report to specify the general findings in the report. Also, the Board requested that the review appraiser make an adjustment for the basement apartment.

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to issue Steven Mueller a consent order with reprimand, and to require him to take a prelicensing Sales Comparison Approach course.

Agenda Item: Education Items

Career WebSchool course provider recommended for approval to provide pre-licensing and continuing education credits for appraisers.

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to approve the Education Committee Report, attached hereto and made a part of the February 25, 2015, minutes.

Agenda Item: Budget

There was no financial report presented at this meeting.

Agenda Item: Legal Counsel Report

None

Agenda Item: Review of Calendar

Next Scheduled Regular Meeting:

- March 18, 2015
- April 15, 2015
- May 20, 2015
- June 17, 2015
- July 15, 2015
- August - Recess
- September 16, 2015
- October 21, 2015
- November 18, 2015
- December 16, 2015

1100 4th Street, SW

Suite 500

Washington DC 20024

Upcoming Conferences/Meetings/Training:

2015 – Investigator training, Level I course, March 9-11; Mr. Batista to attend.
2015 – AARO Spring Meeting – May 1st -3rd – Nashville, Tennessee Downtown Hilton;
Ms. Papas to attend.
2015 AARO Fall Annual Conference - October 17th – 20th - Westin Hotel

Agenda Item: New Business

Adjudicatory process - The Board discussed conducting hearings by the Board on a case-by-case basis as an option to forwarding all disciplinary cases for hearings to the Office of Administrative Hearings (OAH) in order to expedite the rendering of decisions.

Regarding the CLEAR Board Member training, Mr. Canterbury will attend. The training is scheduled for Monday, June 1, 2015, at the Summer School.

Agenda Item: Old Business

None

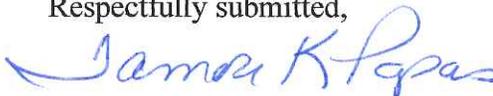
Agenda Item: Next Meeting

Next Scheduled Regular Meeting, March 18, 2105
1100 4th Street, SW, Room 300B, Washington, DC 20024

Agenda Item: Adjournment

Upon motion duly made by Mr. Canterbury and properly seconded by Mrs. Allen, the Board unanimously voted to adjourn. Meeting adjourned at 11:55 am.

Respectfully submitted,



Tamara Papas, Chair

4-15-15

Date

Recorder: Patrice Richardson
Attachments