



**DISTRICT OF COLUMBIA  
BOARD OF BARBER AND COSMETOLOGY  
1100 4<sup>th</sup> Street, SW, Room E-300, Washington, DC 20024**

**Meeting Minutes  
Monday, March 2, 2015**

The District of Columbia Board of Barber and Cosmetology (Board) held its monthly meeting on Monday, March 2, 2015, at 1100 4<sup>th</sup> Street, SW, Room E300, Washington, DC. The DC Board held its Public Meeting and Executive Session to discuss new business, applications for licensure, complaints and investigations, and legal counsel recommendations.

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The meeting was called to order by Chairperson, Anwar S. Saleem at 10:15 a.m.

**Board Members Present:** - Anwar Saleem, Norah Critzos, Derek Davis, Richard DeCarlo, Eric Doyle , Raymond Kibler, Paul Roe , Cynthia Wilkins, Sharon Young

**Staff Present:** - Cynthia Briggs, Board Administrator, Clifford Cooks, Program Manager, and George Batista, OPLA Investigator

**Legal Counsel:** - Kia Winston, Esq.

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**Agenda Item: COMMENTS FROM THE PUBLIC**

The Board heard comments from Michelle S. Grant, Barber/Cosmetology Salon Owner of Hair Legacy, regarding her concerns relating to the Designated Manager License. Ms. Grant acknowledged that she is opening a Barber Shop and Cosmetology Salon; and asked if two (2) separate designated managers were necessary. She suggested the dual or unisex license – a single license representing both disciplines.

Shoba Tummala, Owner of Shoba requested the Board consider expanding the District of Columbia’s license types - to include “waxing” licenses. Ms. Tummala indicated that Shoba currently has esthetic licensees on staff that provides waxing services only. The Board will research waxing licenses further.

Flair Beauty Institute’s Owner, Paula Granados attended the meeting for informational purposes; as she had not previously attended a Board Meeting. She informed the Board that Flair is still making changes to the shop to add equipment to provide a Barber Program.

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**Agenda Item: ACCEPTANCE OF MINUTES**

Upon a motion duly made by member Derek Davis, and properly seconded by member Norah Critzos, the Board unanimously voted to accept the February 2, 2015 meeting minutes, with corrections noted therein.

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**Agenda Item: CORRESPONDENCE REVIEW** – No correspondence



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**Agenda Item: OLD BUSINESS**

Board Barber members Raymond Kibler, Derek Davis and Mark Wills will meet to draft a Barber internship program, to allow barber candidates to gain their practical training in the shops/salons under a licensed Barber Instructor or Licensed Master Barber.

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**Agenda Item: NEW BUSINESS**

Board member, Sharon Young provided a brief overview of the NIC Regional and Board Administrator meeting held in Savannah, Georgia. Several important topics of the meeting included: licensing standards, deregulation, textbook curriculum, examinations and national uniformity.

The Board discussed amending certain Manager license requirements. Several manager license components were amended in Executive Session.

Chair, Anwar Saleem inquired about social media options being available on the Board’s website. The Program Manager stated additional would be needed to monitor the site and respond to comments from the public. There are no plans, presently, to increase staff for this task.

The Board also asked Program Manager, C. Cooks when the Barber and Cosmetology license application process will be available electronically. Mr. Cooks indicated the application process will be online in FY15.

The Board discussed shop/salon owner licenses; and can one (1) license type serve the purpose of both the owner and designated manager.

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**Agenda Item: COMMITTEES**

2015 Practitioners Forum – Norah Critzos, Forum Committee Chair stated that this year’s forum theme is “Be The Change.” Norah met with Forum Speakers to finalize topics and presentations. The Board is still seeking nominations for its Barber and Cosmetology awards.

Body Artists Committee – Paul Roe, Committee Chair plans to provide language and recommendations for Body Artist proposed regulations. Staff –Clifford Cooks and Cynthia Briggs, have finalized the Body Artists license application and instructions for implementation, which will be available for all DC practitioners during the next month.

Education Committee – Committee Chair, Sharon Young stated that the Committee is prepared to send letter. The letter of introduction will be prepared and presented for the Chair and Education Committee signatures, at the April Board meeting.

Complaints/Investigations Committee – During the Executive Session, Richard DeCarlo, Committee Chair, provided the Committee’s recommendations to address complaints and investigative reports. (*see Executive Session*)



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Rulemaking Committee – The Board Chair indicated that the Rulemaking Committee will meet to discuss additional changes that will be incorporated in the proposed amendments to Chapter 37. The Board Administrator will compile the revisions and update the document to prepare for the Board’s review – before submission to K. Winston, Board Counsel.

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**EXECUTIVE SESSION – CLOSED TO THE PUBLIC**

**Agenda Item: COMPLAINTS and/or INVESTIGATIONS**

Name	Complaint Date	Date Received	Comments	Status	RECOMENDATION
Color Nails Salon 2024 P Street NW	8/11/2014	12/18/2014	Possible assault violations	Ongoing OAG Investigation; Cease & Desist Order issued	Board recommended indefinite license suspension
Golden Nails. 400 7 <sup>th</sup> Street NW	2/7/2015	2/18/2015	Personal injury claim (waxing by CSP Nail Operator)	Complaint for Board Review	OPLA to investigate complaint

**Agenda Item: REINSTATEMENT and TECHNICAL REVIEW APPLICATIONS**

**REINSTATEMENT APPLICATIONS**

Last Name	First Name	License Code	Approved
AMATI	Perry D.	COP - REIN	X
CARTER	Nathaniel	BAR - REIN	X
DAVIS	Monica Teresa	COP - REIN	X
LAM	Hien Van	COP - REIN	X
LONDON	Camille O.	COI - REIN	X
TELLEZ	Dolly	COP - REIN	X
QUACH	Uyen Dinh Diem	CSP - REIN (Nail)	X
WILLIAMS-HINES	Wendy D.	COP - REIN	X
WILSON	Tynyea Nicarsia	COP - REIN	X

**TECHNICAL REVIEW APPLICATIONS**

Last Name	First Name	License Type	Approved
BHATTARAI	Bina	CSP – EXAM (Esth)	X



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**Agenda Item: FINAL RECOMMENDATIONS**

By unanimous vote, the Board moved and requested that Administration make the new application process available online during FY15.

By a majority vote, the Board unanimously moved to amend the licensing requirements, as stated below, effective with the Monday, March 2, 2015 meeting.

- **ALL License Types**
  - License by **ENDORSEMENT** - the Board will accept either the *national/NIC or State* examinations to apply for a DC license - under all categories.
- **Manager License**
  - License by **ENDORSEMENT**
    - a) The Board will accept applications for a manager license by endorsement from operators who have been licensed in another jurisdiction for at least (2) two years;
    - b) Licensed operators in another jurisdiction, are not required to hold the title of manager or have a current manager license if applying for a manager license by endorsement
  - License by **EXAMINATION** - the Board will accept applications from operators who have been licensed at least two (2) years in another jurisdiction, to apply for a DC manager license by examination

In the matter of social media web links appearing on the Board’s website, and a representative to respond to ‘Facebook,’ ‘Twitter’, and other social media sites, will be addressed at a future meeting.

In the matters regarding the Board creating “waxing” licenses, and maintaining “owner” licenses will be discussed at a future Board meeting.

The Board discussed the upcoming 2015 NIC and NABBA annual conferences. The Board voted to send members to both national conferences (taking place in August and September 2015).

**Complaints & Recommendations**

Based on an ongoing OAG Investigation, a Cease and Desist order was issued for Cosmetology Specialty Nail Operator, Hung Phi Nguyen, to suspend work at Color Nails, located at P Street NW. Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Sharon Young, the Board unanimously voted to indefinitely suspend CSP 5006848 license for Hung Phi Nguyen.

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Norah Critzos, the Board unanimously moved to conduct and investigation into the complaint against Golden Nails.

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License Applications

Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Raymond Kibler, the Board moved to approve the Reinstatement applications listed above. The motion passed unanimously.

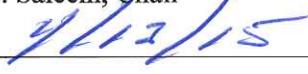
Upon a motion offered by Board Member Richard DeCarlo and duly seconded by Board Member, Norah Critzos, the Board moved to approve the Technical Review Exam application listed above. The motion passed unanimously

Meeting Adjourned – at 2:30 p.m.

Respectfully submitted,



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Anwar S. Saleem, Chair

  
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Date

Recorder: Cynthia Briggs, Board Administrator