

**GOVERNMENT OF THE DISTRICT OF COLUMBIA
BOARD OF ETHICS AND GOVERNMENT ACCOUNTABILITY**



Office of Open Government

April 3, 2014

VIA ELECTRONIC MAIL



Dear Mr. Rose:

This letter responds to your Freedom of Information Act (FOIA) request dated April 1, 2014, and received by the Office of Open Government on April 3, 2014, in which you seek access to all records of your leave and earnings statements from April 1987 to December 1999.

The Office of Open Government does not maintain personnel records of District Government employees who are not employed by the Board of Ethics and Government Accountability. The requested records are retained by the District of Columbia Department of Human Resources (DCHR). Therefore, your request for the above referenced records is referred to Mr. Justin Zimmerman, FOIA Officer for DCHR. Mr. Zimmerman may be contacted at the email address provided below, or by telephone: (202) 741-8783. A complete listing of agency FOIA Officers may be found at <http://www.bega-dc.gov/manualguide/foia-officers>.

If you disagree with this finding, you may submit an administrative appeal to the Mayor. The appeal must be in writing and must include a copy of the original request as well as a copy of the denial letter issued to you. The appeal must include a written statement of the arguments, circumstances, or reasons in support of the information sought by your request. The appeal letter must include "Freedom of Information Act Appeal" or "FOIA Appeal" in the subject line of the letter as well as marked on the outside of the envelope.

You may submit the appeal via email to: Mayor@dc.gov or by U.S. Postal Service to:

Mayor's Correspondence Unit
FOIA Appeal
1350 Pennsylvania Ave, NW
Suite 316
Washington, DC 20004

A copy of the appeal must be provided to the Board of Ethics and Government Accountability at www.bega.dc.gov or mail via U.S. Postal Service to:

Board of Ethics and Government Accountability
441 4th Street, NW
Suite 830S
Washington, DC 20001

Sincerely,

/s/ Traci L. Hughes

TRACI L. HUGHES, Esq.
Director, Office of Open Government
Board of Ethics and Government Accountability

cc: Justin Zimmerman
justin.zimmerman@dc.gov